

How To Create An Online Product Order

- Go to www.marykayintouch.com
- Login using your consultant ID and password
- Go to the ORDERING tab, down to ONLINE ORDERING, and over to CREATE A NEW COSMETIC ORDER
- Confirm your shipping information, and CONTINUE
- Select the products you want to order and enter the quantity desired. Always click UPDATE MY ORDER so the computer will save what you have done
- Remember, a \$225 wholesale order activates your 50% product discount. If you are presently inactive, there will be a notice near the CURRENT ORDER TOTAL box in red writing. When you are active, the Section 1 wholesale total is always 50% less than the Section 1 Suggested Retail Total.
- When you are finished creating your order, click SHOPPING CART/CHECKOUT
- Click BEGIN CHECKOUT PROCESS
- I always click to receive the COMPLIMENTARY CONSULTANT ORDER FORM, CONTINUE CHECKOUT
- Click the box "I ACCEPT THE ORDERING GUIDELINES"
- Enter your credit/debit card information and click PURCHASE